

-INSTRUCTIONS-

1. Prospective AFP Retirees upon the order of retirement has been published, shall coordinate with HQS Major Service Reserve Command for the Processing of their incorporation in the reserve force.

2. Applicant shall bring with him the following administrative requirements:

- a. Photo copy of Retirement order
- b. 2 x 2 Picture (2 copies)
- c. Summary of Information (SOI)
- d. Additional requirements for former military personnel who were more than three (3) months retired from the military service.
 - (1) NBI Clearance
 - (2) Police Clearance
 - (3) Barangay Clearance
 - (4) Medical Certificate from Military Treatment Facility